



CHARGING & REMISSION POLICY

Reviewed Annually by Pupil Progress & Welfare Committee:

Date of last Review	Signature
Summer 2015	

CHARGING & REMISSION POLICY

The Governing Body recognises the valuable contribution that visits, clubs and residential experiences can make towards pupils' personal and social education. Therefore, the Governors would support and encourage such activities taking place both within and outside the school day. However, many of these activities involve additional expenditure by the school on behalf of the child and the 1988 Education Reform Act (as consolidated in the Education Act 1996) sought to clarify the position regarding charges that may be made to parents. The Governors have drawn up the following policy on charges:

Activities which take place during the school day. (Educational visits, visits to school ie. musicians, theatre groups, swimming etc).	Under the Act, parents are not legally obliged to pay but it may sometimes be necessary to request voluntary contributions in order to ensure that the activity could take place.
Activities which take place wholly or mainly outside the school day.	Parents would be required to pay full cost of such activities where these activities are not a necessary part of the national curriculum.
Residential activities which are deemed to take place mainly inside school hours.	Parents would be required to pay for full cost of board and lodging and may be asked for voluntary contributions to cover other expenses.*
Instrumental tuition (in school time).	Charges may now be made, see guidance under Charges for Music Tuition (England) Regs. 2007, only as long as the teaching is not an essential part of the N.C.
Materials used in school (Art/craft/science materials, ingredients for baking).	No charge will be made but parents may occasionally be asked to donate materials or ingredients etc. Any donations for such materials will be voluntary.
Hire of School Premises	The charges laid down by County are followed but the Governors have devolved to the Headteacher discretion to adjust these charges ie if caretaker charges are not applicable or if the activity is deemed to be to the benefit of the school and its pupils.

*Pupils whose parents are in receipt of Income Support, Income-based Jobseeker's Allowance, an income related employment & support allowance, support under part VI of the Immigration & Asylum Act 1999, the guarantee element of Pension Credit or Child Tax Credit (*but do not receive Working Tax Credit*) and have an annual taxable income of less than £16,190 from 6.4.10 may be exempt from these charges.

The Governors would not wish to exclude children from any activity and if there are any cases of family hardship, then parents are invited to apply, in confidence, for a remission of charges in part or in full. Authorisation of remission will be made by the Headteacher in consultation with the Chair of the Governors.

It was decided at the March 2015 meeting of the full Governing Body that, with effect from September 2015, Pupil Premium children would have only the Y5 and Y6 residential educational visits fully funded from the Pupil Premium Budget. However, in order not to disadvantage pupils in the 14/15 academic year, it was agreed that Summer Term 2015 educational visits for Pupil Premium children should remain fully funded through the Pupil Premium budget.

This funding will be reviewed annually.